

**Carver Housing Authority**  
**10 Meadowbrook Way**  
**Carver, MA**  
**Board of Commissioners Meeting**  
**Wednesday, Dec. 14 at 4:00 pm**

1. A regular meeting of the Carver Housing Authority Board of Commissioners was called to order on Wednesday, Dec. 14 at 4:00 pm. The following people were in attendance:

Mark Townsend  
Christine Ardizoni  
James Collins

Staff in Attendance:

Dede Riendeau, Executive Director  
Chris Plourde, Assistant Executive Director  
Greg McGowan, Modernization Specialist

1. Public Comment - NONE.
2. Approval of Minutes  
Approval of November 14, 2022 Minutes was put off until the January 11, 2022 BOD meeting.
3. Treasurer's Report  
Dede reported on the Statement of Operation and Waiting List Updates. On a motion made by Christine Ardizoni and seconded by Mark Townsend, the Board voted 3-0 to approve the Treasurer's Report.
4. Warrant Approval  
On a motion made by Christine Ardizoni and seconded by Mark Townsend, the Board voted 3-0 to approve the Warrant.
5. Capital Fund Amendment (ARPA) –
  - a. Award for \$59127 (account 4050) for replacement of Fire Alarm System at Fuller St. (689) Group Home. On a motion made by Christine Ardizoni and seconded by Mark Townsend the Board voted 3-0 to approve.
  - b. Award for \$52255 (account 4001) to buy and install a generator at Carver Community Bldg. On a motion made by Christine Ardizoni and seconded by Mark Townsend the Board voted 3-0 to approve.
6. Facility and Modernization Update/Approvals
  - a. Contract – Snow Removal  
T & K was lowest bidder. On a motion made by Mark Townsend and seconded by Christine Ardizoni, the Board voted 3–0 to approve T& K snow removal contract.
  - b. LEAN Energy Efficiency (705-1) - Waiting on approval from LEAN for 82 window replacements and additional attic insulation to be added to Family Housing.

- c. Septic System – BSC Group has completed the evaluations and this project has been put on hold for the time being.
- 7. Items Not Anticipated in 48 hours prior to meeting – NONE.
- 8. Next meeting date and time: January 11, 2023 at 4:00 pm.
- 9. Adjournment: On a motion made by Christine Ardizoni and seconded by Mark Townend, the Board voted 3-0 to adjourn the meeting. The regular meeting adjourned at 4:27 pm.

A true record

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